

Notice

Heritage Pointe Master Association, Inc.

Board of Directors' Meeting Agenda

A Meeting of the Board of Directors for the Heritage Pointe Master Association, Inc., will be held on:

Thursday, December 21, 2017 at 10:00 a.m. at the Heritage Pointe Clubhouse

Ft Myers, Florida

Board Only 1-866-206-0240/ Participant PIN Code: 443550#

1. Call to Order
2. Proof of Notice/Establish Quorum
3. Approve November 16, 2017 Minutes
4. Comments on procedures and decorum
5. Formal Committee Updates
  - A. ARC (Jane Heston)
  - B. Financial (Chuck Kern)
    1. Collections and Suspending Rights of Delinquent Owners
      - a. Foreclosure-Attorney/Process/Units status
    2. Status Update-Audit/Bank Accounts/Equity/Reserve Study/CD'S
    3. Review and Approve November 30, 2017 Financials
    4. Insurance

5. Old Business

A. Buildings (Denny Jawor)

1. Painting Update, Building 5
2. Carport removal Building 5

B. Landscaping (Sandy Spak)

1. Sand and Mulch installation
2. Irma Cleanup

C. Pool (Dave Prewitt)

1. Cat 4000 for pool installed

6. New Business

A. Buildings (Denny Jawor)

1. Removal of carport at building 4 has been approved
2. Removal of fence in the southwest corner
3. Concrete post at building 4 dumpster is cracked and needs to be replaced before the new doors will be installed. We are getting bids.

B. Landscaping (Sandy Spak)

1. Concerns and suggestions about placement of mulch or rock behind bushes to prevent splashing of mud on the building.

2. Update on clean up.

C. Lease Approvals (Dave Prewitt) Two votes

D. Pool (Dave Prewitt)

1. The spa CAT 4000 controller with probes is malfunctioning. It may need replacement.

2. Procedure to report if there is a problem after office is closed or on weekends.

E. Clubhouse/Board Business (Joyce Jager)

1. Two additional bookcases were purchased for the card room.

2. 7 Additional lights for fence were purchased for \$222.46

3. Irma Issues Update

- a. 1<sup>st</sup> check received from the insurance company

- b. Roofs

- c. Meeting of planning commission

4. Electronic Voting

5. Annual meeting notice

7. Areas of Responsibility/ Informal Committee Updates (As Required)

A. Activities & BBQ (Mary Jo Card)

B. Administrative-Office/Owner Suggestions & Website (Sylvie Gauthier)

C. Gates, Parking & Roads (Jim Norris)

1. Trip hazards

2. Broken car stops, survey

8. Set Next Meeting Date(s)

A. Board Meeting, January 25, 2018 at 10:00a.m.

1. Agenda Posting by 10:00a.m January 23, 2018 (2 Day Requirement)

9. Adjournment

Note: There is an informal Open Forum for Board/Owner Discussion immediately following the Adjournment of the Board Meeting.