

## Notice

Heritage Pointe Master Association, Inc.

### Board of Directors' Meeting Agenda

A Meeting of the Board of Directors for the Heritage Pointe Master Association, Inc., will be held on:

Thursday, August 27, 2020 at 10:00 a.m. at the Heritage Pointe Clubhouse, Ft Myers, Florida

Due to the restrictions on meeting size this meeting will be closed to in person attendance. You will be able to call in and listen to the meeting. In addition, if you would like to address a question or make a comment on any item on the agenda, send an email to Char Creech at, **CYCREECH@gmail.com**. She will read it at the appropriate time during the meeting.

**To call in the number is +1 (646) 749-3122: the meeting access code is 312-100-037**

1. Call to Order
2. Proof of Notice/Establish Quorum
3. Approve July 23, 2020 Minutes
4. Formal Committee Updates
  - A. ARC (Jane Heston)
  - B. Financial (Chuck Kern)
    1. Collections and Suspending Rights of Delinquent Owners
      - a. Foreclosure-Attorney/Process/Units status
    2. Status Update-Audit/Bank Accounts/Equity/Reserve Study/CD'S, Tax return
    3. Review and Approve July, 2020 Financial Report
    4. Insurance
6. Board Members Reports
  - A. Landscaping (Steve Hartley)
    1. Update on trimming schedule
    2. Color light proposal
  - B. Lease Approvals (Joyce Jager)
  - C. Pool (Char Creech)

- D. Buildings (Denny Jawor)
  - 1. Carport cleaning
  - 2. Wayne invoices for annual inspection repairs
- E. Activities (Marilyn Hartke)
- F. Gates, Parking & Roads Lakes (Jim Norris)
  - 1. Fountain motor and repairs (North)
  - 2. Gator bid for curbing at northeast corner of path
  - 3. Lake conditions
  - 4. Lake plantings
  - 5. Car stop replacement
- 7. Clubhouse/Board Business (Joyce Jager)
  - A. Change to Rules and Regulations: (discharging of projectiles on the common elements)
  - B. Engineering study for seawall
  - C. Carpet and flooring for clubhouse main room: (Hessler)
  - D. HVAC sign posting in each unit
  - E. Director Reports: Detailed instructions for every job for which you are responsible.
  - F. Information to Chuck for Budget Workshop
  - G.. Covid -19
- 8. Administrative-Office/Owner Suggestions & Website (Sylvie Gauthier)
- 9. Comments: Jason Corry
- 10. Set Next Meeting Date(s)
  - A. Board Meeting, Thursday, September 24, 2020
  - B. Meeting Agenda posted, Tuesday, September 22, 2020 (Required two day notice)
- 11. Adjournment