

**FIRST NOTICE OF DATE OF ANNUAL MEETING  
AND BOARD ELECTION OF  
HERITAGE POINTE MASTER ASSOCIATION, INC.  
AND PROCEDURE FOR QUALIFYING FOR BOARD**

**TO ALL MEMBERS:**

On **Tuesday, March 16, 2021, at 10:00 AM, in 9010 Pointe Club Drive, Fort Myers, Florida 33908**, the Annual Meeting of the Association will be held for the purpose of electing directors, and such other business as may lawfully be conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board. The Board has passed a Resolution authorizing electronic voting. **Members must consent in order to vote online. If you have not yet consented to online voting, you may do so by submitting the enclosed written consent form to the Association by no later than Saturday, March 13, 2021.**

**QUALIFYING FOR THE BOARD**

On or before **Thursday, February 4, 2021**, you must give written notice to the Association of your intent to run for the Board. It can be sent via hand-delivery to the Management Office, via mail addressed to the Association's mailing address: **Sentry Management, Inc., Attn: Jason Corry, 6330 Teschster Boulevard, #1, Fort Myers, Florida 33966**, via e-mail to: **jcorry@sentrymgt.com**, or via facsimile to: **239-277-0114 (Include Attn: Jason Corry on fax cover page)**. The enclosed "Notice of Intent to be a Candidate for the Board" may be used for that purpose.

You may submit an Information Sheet, on only 1 side of a page no larger than 8-1/2 inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association on or before **Tuesday, February 9, 2021**.

The ballots and timely submitted Information Sheets will be mailed to voting members, with the Second Notice of the Annual Meeting, not less than **fourteen (14)** days prior to the date of the Annual Meeting.

Dated: 1-5, 2021.

**BY ORDER OF THE BOARD OF DIRECTORS**



**Marilyn Hartke, Secretary**

**NOTICE OF INTENT TO BE A CANDIDATE FOR THE  
BOARD OF DIRECTORS OF  
HERITAGE POINTE MASTER ASSOCIATION, INC.**

I, (print name) \_\_\_\_\_, hereby place my name in nomination as a candidate for the Board of Directors. I understand that I am responsible for the timely delivery of this Notice of Intent. I (circle one) am/am not enclosing an Information Sheet about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet.

Date: \_\_\_\_\_, 202\_\_.

Unit No.: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**PLEASE NOTE: UNDER THE AMENDED PROVISIONS OF THE CONDOMINIUM ACT, YOU WILL NOT BE ELIGIBLE FOR BOARD MEMBERSHIP IF ANY OF THE FOLLOWING APPLY:**

- I. IN A CONDOMINIUM WITH MORE THAN 10 UNITS, IF YOU AND A CO-OWNER OF YOUR UNIT WOULD SERVE ON THE BOARD AT THE SAME TIME, UNLESS YOU OWN MORE THAN ONE UNIT OR UNLESS THERE ARE NOT ENOUGH ELIGIBLE CANDIDATES TO FILL THE VACANCIES ON THE BOARD AT THE TIME OF THE VACANCY;**
- II. YOU WERE A DIRECTOR WHO WAS SUSPENDED OR REMOVED BY THE DIVISION AND SUCH SUSPENSION OR REMOVAL TIME PERIOD IS STILL IN EFFECT ON THURSDAY, FEBRUARY 4, 2021;**
- III. ON THURSDAY, FEBRUARY 4, 2021, YOU ARE DELINQUENT IN THE PAYMENT OF ANY MONETARY OBLIGATION OWED TO THE ASSOCIATION;**
- IV. YOU WERE CONVICTED OF A FELONY IN FLORIDA OR CONVICTED OF AN OFFENSE IN ANOTHER JURISDICTION THAT WOULD BE CONSIDERED A FELONY IN FLORIDA (UNLESS YOUR CIVIL RIGHTS HAVE BEEN RESTORED FOR AT LEAST FIVE YEARS AS OF THURSDAY, FEBRUARY 4, 2021);**
- V. YOU ARE A DIRECTOR CHARGED WITH A FELONY THEFT OR EMBEZZLEMENT OFFENSE INVOLVING THE ASSOCIATION'S FUNDS OR PROPERTY AND SUCH CRIMINAL CHARGE IS PENDING AS OF THURSDAY, FEBRUARY 4, 2021; AND/OR**
- VI. YOU HAVE A CRIMINAL CHARGE PENDING INVOLVING FORGERY OF A BALLOT ENVELOPE OR VOTING CERTIFICATE USED IN A CONDOMINIUM ASSOCIATION ELECTION, THEFT OR EMBEZZLEMENT OF FUNDS OF A CONDOMINIUM ASSOCIATION, OR THE DESTRUCTION OF OR REFUSAL TO ALLOW INSPECTION OR COPYING OF AN OFFICIAL RECORD THAT IS ACCESSIBLE TO OWNERS IN FURTHERANCE OF ANY CRIME.**

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
DIVISION OF FLORIDA CONDOMINIUMS, TIMESHARES,  
AND MOBILE HOMES**

**Condominium Association Board Member Certification Form\***

I, \_\_\_\_\_, certify that I have read the  
(Print name of board member)

Association's declaration of condominium, articles of incorporation, bylaws, and current written policies and will work to uphold such documents and policies to the best of my ability and that I will faithfully discharge my fiduciary responsibility to the association's members.

**Heritage Pointe Master Association, Inc.**

Signed: \_\_\_\_\_  
(Signature of board member)

Date: \_\_\_\_\_

Submit this form to the association within 90 days after being elected or appointed to the board or a form similar to this one attesting to the above, or a director may submit a certificate of satisfactory completion of the educational curriculum administered by a division-approved condominium education provider.

\*A board member certification form or a certificate of satisfactory completion of a Division Approved Educational Curriculum is required by section 718.112(2)(d)4b, of Chapter 718, Florida Statutes. However, if you are an incumbent director re-elected to another term and you previously submitted a certification form or educational certificate, you do not have to submit another form.